

L. W. "Nubbin" Cooper Jr.  
County Commissioner, Precinct 1



Amanda Young  
County Commissioner, Precinct 3

Chris Kirkendall  
County Commissioner, Precinct 2

Ernie Koch  
County Commissioner, Precinct 4

Wayne McDaniel  
County Judge

**COMMISSIONERS COURT OF HARDIN COUNTY, TEXAS**  
**HARDIN COUNTY COURTHOUSE ■ COMMISSIONERS COURTROOM (A-131)**

**NOTICE OF REGULAR MEETING AND AGENDA**  
**TUESDAY | FEBRUARY 27, 2024 | 10:00 A.M.**

Any attendee of this Open Meeting may be permitted to comment on an Agenda Item for a period of three (3) minutes by raising their hand and being recognized by the Presiding Member prior to the Court acting on any item. Anyone who addresses Commissioners Court must do so from the podium.

- 1) Establish Quorum and Call Meeting to Order | *Hon. Wayne McDaniel*
- 2) Invocation and Pledge of Allegiance | *Hon. Ernie Koch*
- 3) Consider and possibly approve the February 13, 2024 Regular Meeting Minutes as presented by *Hon. Connie Becton, County Clerk*.
- 4) Consider and possibly approve the following, as presented by *Hon. Deborah McWilliams, County Treasurer*: Request to cancel all Registered Claims from February 13, 2024; February 27, 2024 Cash Statement; and Quarterly Report for quarter ending December 31, 2023.
- 5) Authorization to pay County bills as presented by *Mrs. Angela Gore, County Auditor*.
- 6) Consider and possibly approve amendment to the FY24 Budget by transferring up to \$15,000.00 from '010-401-800 Contingency - General' to line item '010-409-400 Professional Fees' in the Floodplain Budget to pay for an engineer to finalize the Subdivision Regulations.
- 7) Consider approval of request by Hardin County ESD No. 7 President Curtis Davis for a contribution in the amount of \$5,000.00 to assist the newly created ESD 7 with setting a nominal Budget for FY24 to accommodate necessary expenditures that will arise prior to the new taxing entity receiving revenue, which they anticipate to begin receiving at the end of 2024. If approved, amend the FY24 Hardin County Budget as follows:

FROM	010-401-800 Contingency - General	\$5,000.00
TO	010-401-325 Org Payment - ESD 7	\$5,000.00

\*Create New Line Item

- 8) Acceptance of the 2023 Racial Profiling Report for filing in the Minutes of the Court as submitted by *Hon. Cory Jeffcoat, Constable, Precinct 4.*
- 9) Consider approval of request by *Hon. Matthew Minick, County Attorney*, to create new positions within the County Attorney's Office utilizing Rural Law Enforcement Grants (SB-22) and amend the FY24 Budget as necessary for expenditure of the grant funds in the amount of \$275,000.00 as follows:
- a. Create a full-time position for one (1) Assistant County Attorney to be paid at a rate of \$4,423.08 bi-weekly plus benefits (estimated to be \$23,901.08 from March 17, 2024 until September 30, 2024).
  - b. Increase wages of the First Assistant County Attorney by \$719.81 bi-weekly plus benefits (estimated to be \$2,370.07 from March 17, 2024 until September 30, 2024) effective March 17, 2024.
  - c. Increase wages of the Second Assistant County Attorney by \$1,193.15 bi-weekly plus benefits (estimated to be \$3,926.41 from March 17, 2024 until September 30, 2024) effective March 17, 2024.
  - d. Increase wages of County Attorney Investigator by \$8.97/hour plus benefits (estimated to be \$2,514.82 from March 17, 2024 until September 30, 2024) effective March 17, 2024.
  - e. Increase wages of Victim Assistant Coordinator by \$10.10/hour plus benefits (estimated to be \$5,903.13 from March 17, 2024 until September 30, 2024) effective March 17, 2024.
- 10) Consider approval of request by *Hon. Rebecca Walton, District Attorney*, to create new positions within the District Attorney's Office utilizing Rural Law Enforcement Grants (SB-22) and amend the FY24 Budget as necessary for expenditure of the grant funds in the amount of \$275,000.00 as follows:
- a. Create a temporary position for a District Attorney Investigator working full-time for the period March 17, 2024, through September 30, 2024, to be paid at a rate of \$29.83/hour, plus associated fringes, and \$675.00/month in auto allowance.
  - b. Create full-time positions for two (2) additional Paralegal Secretaries, each to be paid at a rate of \$18.63/hour plus benefits effective March 17, 2024.
  - c. Create a temporary position for Paralegal Secretary working full-time to be paid at a rate of \$18.63/hour plus associated fringes effective March 17, 2024.
  - d. Create a full-time position for a Trial Coordinator/Evidence Tech to be paid at a rate of \$26.91/hour plus benefits effective March 17, 2024.
  - e. Increase wages of First Assistant District Attorney by \$384.62 bi-weekly (from \$4,678.75 to \$5,063.37 bi-weekly) plus benefits effective March 17, 2024.
  - f. Increase wages of DA Investigator by \$4.81/hour (from \$29.83/hour to \$34.64/hour) plus benefits effective March 17, 2024.
  - g. Increase wages of Paralegal Secretary by \$3.52/hour (from \$21.00/hour to \$24.52/hour) plus benefits effective March 17, 2024.
  - h. Increase wages of Paralegal Secretary by \$0.60/hour (from \$18.63/hour to \$19.23/hour) plus benefits effective March 17, 2024.
  - i. Increase wages of Victim Assistance Coordinator by \$2.00/hour (from \$16.72/hour to \$18.72/hour) plus benefits effective March 17, 2024.



- 11) Consider approval of request by *Mrs. Melinda Herrington, Human Resources Director*, to approve new job description for a Trial Coordinator/Evidence Tech position in the District Attorney's Office.
- 12) Consider approval of request by *Mrs. Melinda Herrington, Human Resources Director*, to approve amended job descriptions for the Health Planner and EPI Surveillance Specialist in the Health Services Department. If approved, position titles shall be updated accordingly.
- 13) Consider approval of request by *Mrs. Melinda Herrington, Human Resources Director*, to add an Information Technology Programmer position at a pay rate not to exceed \$31.25 per hour made possible by a grant through the Health Services Department. If approved, consider approval of a new job description for an Information Technology Programmer.
- 14) Consider approval of request by *Mrs. Jennifer Walters, HCCVAC Director*, to adopt Resolution 10-24 authorizing submission of the Sexual Assault Prevention and Crisis Services (SAPCS) - State: Rural and Border County Service Enhancement (2 year) Grant Funding for 2024-2025 application with the Office of the Attorney General (OAG), no local match required.
- 15) Consider approval of request by *Mr. Alex Parker, Floodplain Administrator*, to approve Final Plat of Evergreen Heights Subdivision, out of Lot 8, Deer Park, Volume 3, Page 112, Property Records of Hardin County, Francisco Arriola League, Abstract No. 2, Lumberton, Hardin County, Texas, located in Precinct 1; and approval to enter warranty period, and accept Security Bond in the amount of \$10,039.00.
- 16) Consider approval of request by *Mrs. ReJena Bolton, Health Inspector*, to submit application for the Walmart Community Grant in the amount of \$4,000.00. If awarded, these grant funds will be utilized for the annual Courthouse Christmas Tree Lighting Event in December 2024.
- 17) Consider approval of request by *Ms. Sharon Whitley, Health Services Director*, to lease a 2024 Chevrolet Silverado Trail Boss Truck for the Hardin County Health Services Department in the amount of \$60,731.85, utilizing a cooperative purchasing program, for a term not to exceed three (3) years. If approved, authorize first lease payment of \$20,243.95. All lease payments will be made utilizing grant funding.
- 18) Consider approval of request by *Ms. Sharon Whitley, Health Services Director*, to amend the FY24 Budget for the purpose of collecting fees to offset the cost of issued cards for CPR classes conducted by the Health Services Department staff as follows:

REVENUE	010-320-204 HD CPR Fees	\$450.00	*Create New Line Item
EXPENDITURE	010-630-495 Certifications	\$450.00	*Create New Line Item

- 19) Consider approval of request by *Ms. Sharon Whitley, Health Services Director*, to authorize the County Judge to execute Free Calendar Agreement and Free Shirt Agreement between Hardin County Health Services and Promotional Specialties International. These agreements will allow Promotional Specialties International to produce Breast Cancer Awareness t-shirts and cups featuring the advertisements of local merchants and Hardin County Health Services at no cost to Hardin County.

- 20) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results of bids received for Emergency/Disaster Temporary Debris Site(s).
- 21) Consider approval of **request** by *Mrs. Misty Sims, Purchasing Agent*, to present results of bids received for materials and emulsions for all Road and Bridge Departments; and possibly award to successful vendor(s).
- 22) Consider approval of **request** by *Brian Guillory, Building Maintenance Supervisor*, to pay Cornerstone Detention Products, Inc. Invoice #667095.A in the amount of \$4,029.45 and Invoice #667095.B in the amount of \$4,095.45 for door repairs in the jail, to be paid out of line item 010-510-453 'Jail Maintenance and Repairs'.
- 23) Consider **request** by Auditor's Office to create new fund, 034, 'Rural Law Enforcement Grants Senate Bill (SB) 22' for FY2024 and create the following revenue and expenditure accounts:

<b>Rural Law Enforcement Grants Senate Bill (SB) 22</b>			
<b>FY2024 Budget</b>			
<b>Revenue</b>			
	034-333-300	State Payments - Sheriff Office	\$500,000.00
		<b>TOTAL REVENUE</b>	<b>\$500,000.00</b>
<b>Expenditures</b>			
	034-560-000	Law Enforcement SB22 Expenditures	\$0.00
	034-560-104	Salaries - Correction Officers	\$50,094.00
	034-560-201	FICA Taxes	\$3,833.00
	034-560-202	Health Insurance	\$12,006.00
	034-560-203	Retirement	\$7,671.00
	034-560-204	Workers Comp Insurance	\$772.00
	034-560-206	State Unemployment Tax	\$86.00
	034-560-207	Dental Insurance	\$416.00
	034-560-208	Life Insurance	\$44.00
	034-560-209	Supplemental Death	\$78.00
	034-560-345	Firearms	\$25,000.00
	034-560-346	Safety Equipment	\$75,000.00
	034-560-573	Other Equipment	\$25,000.00
	034-560-574	Auto Purchase	\$300,000.00
		<b>TOTAL EXPENDITURES</b>	<b>\$500,000.00</b>

- 24) Consider and possibly approve **request** by *Hon. Mark Davis, Sheriff*, to purchase six (6) 2023 Chevrolet Tahoe PPV vehicles from Caldwell County Chevrolet, utilizing a cooperative purchasing program, total purchase price being \$282,100.00 (including \$400.00 BuyBoard fee) to be paid for as follows: \$225,000.00 from line item '010-560-574 Auto Purchases' in the Sheriff's Budget and \$57,100.00 from line item '034-560-574 Auto Purchases' in the RLE Grants Budget.



25) Discussion on any other non-agenda item without taking action, including reports from Elected Officials / Department Heads; or announcements which may be of interest to the public.

26) Adjourn.



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Wayne McDaniel  
HARDIN COUNTY JUDGE



**FILED FOR RECORD**

23 FEBRUARY 2024, 1:50 PM

BY: Traci Turner